



**New Zealand Institute of Forestry (NZIF)**  
**Te Pūtahi Ngāherehere o Aotearoa Inc.**

**ANNUAL REPORT**

**Year Ended 31 March 2014**

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## OBJECTS

The Objects of the Institute shall be the advancement of the profession of forestry within New Zealand by means including but not limited to:

- Establishing, maintaining and improving standards of professional forestry;
- Contributing to the development and recognition of good forestry practice;
- Recognising, regulating and supporting those demonstrating competence in the forestry profession;
- Supporting forestry professionals in their career development;
- Representing the forestry profession;
- Acting as an independent advocate for forestry;
- Serving Members by:
  - Affording them opportunities to express and exchange views;
  - Encouraging fraternity and “esprit de corps”.

*(NZIF Rules)*

## VISION

The NZIF vision is to be a vibrant professional organisation:

- Demonstrating leadership;
- Well respected for its independent and considered views;
- Advocating forestry in its widest sense; and
- Relevant to current and new members.

In determining this vision, NZIF distinguishes itself from other forestry sector organisations by:

- Having a membership comprised solely of individuals, who are forestry professionals or are otherwise interested in the profession of forestry;
- Focussing primarily on forests and on those activities that affect them; and
- Defining forestry in the broadest sense set to encompass all forests in New Zealand, not just some particular types of forest.

The vision will be achieved when:

- NZIF attracts most forestry professionals to be members; and
- Government (national and local), forestry groups, the media and the public generally seek the views of NZIF as a matter of course on New Zealand forestry issues and those views are listened to and taken into account in decision making.

In order to achieve this vision, NZIF will need to:

- Develop the ability to and react promptly and effectively to issues as they arise;
- Deliver services of value to members;
- Attract and retain a broad membership that reflects the NZIF vision;
- Develop relationships with other organisations that can help NZIF; and
- Obtain additional funding, particularly from sources other than members.

## DIRECTORY

(At 31 March 2014)

### NZIF Council

Andrew McEwen	President
James Treadwell	Vice President
David Evison	Secretary
Chayne Zinsli	Treasurer
Kent Chalmers	Councillor
Chris Goulding	Councillor
Murray Parrish	Councillor
Bob Pocknall	Councillor
Simon Rapley	Councillor
John Schrider	Councillor

### Administration

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 93 The Terrace  
 Wellington 6143  
 New Zealand

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Website: [www.nzif.org.nz](http://www.nzif.org.nz)

### Administrator

Jay Matthes

### Registration Board

John Schrider	Chair
David Lowry	
Ian Page	
Janet Scott	
Don Hammond	
Alex Sutherland	

Mike Marren	Registrar
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### Fellows' Committee

Russell Dale	Chair
Peter Berg	
Dennys Guild	

### Banker

Bank of New Zealand  
 North End  
 Wellington

### Accounting Advisor

Grant Thornton  
 Wellington

### Solicitor

Simpson Grierson  
 Auckland

## PRESIDENT'S REPORT

It is a pleasure to present the NZIF Annual Report for the year ended 31 March 2014. It has been another year full of highlights and achievements, including:

- The 2013 conference in New Plymouth was very successful from both an audience participation and financial point of view. It was well run by the organising team headed by John Schrider, with NZIF Administrator Jay Matthes as conference manager;
- Two professional development workshops were held in association with the conference covering the implications of the Financial Advisors legislation on members and an update of changes to resource management legislation;
- Submissions were made on a range of topics. These included a proposal to change the way standards are developed and administered, proposed changes to the Resource Management Act, proposals relating to certification (both Forest Stewardship Council and the adoption of the Australian Forestry Standard as a New Zealand Standard), proposed changes to the East Coast Forestry Project and aspects of the Auckland Unitary plan. The government was taken to task over the quality of analysis in a report on Maori freehold land and for having two official sets of data on plantation forest area, one showing an increase and the other showing a decrease in recent years;
- Work continued on the NZIF application to the Associate Minister of Justice for an exemption for registered members from provisions in the Real Estate Agents Act. Unfortunately little progress was made as officials gave priority to a submission from another professional body;
- Most local sections have been active during the year;
- Four issues of the Journal of Forestry were produced;
- Preparations are well in hand for the 2014 conference to be held in Napier in July. Support from speakers, sponsors and members is encouraging. The conference in 2015 will be the four-yearly ANZIF conference, organised by the Institute of Foresters of Australia and to be held at Creswick, Victoria, Australia in April 2015;
- Membership declined by 22 to 844 from the record high of 880 at 31 March 2012 and 866 at 31 March 2013, but this is still the fourth highest in NZIF history. It was disappointing to see a higher number than usual of members removed from the register for non-payment of the 2013/14 membership fee and students failing to reconfirm their status early in the year. Registered members decreased by 1 to 92;
- The Institute had a net financial surplus for the year of \$58,727, compared with a surplus the previous year of \$38,011. The surplus of nearly \$68,000 from the 2013 conference was a significant factor in generating the surplus and due in no small part to the generosity of sponsors whose on-going support deserves the acknowledgement by and thanks of all members.
- Members funds stand at \$330,231, compared with \$271,504 the previous year. The quantum of members funds is similar to the cost of running the Institute for one year (around \$300,000 for 2013/14);
- As President I represented NZIF on a number of organisations including:
  - The Land and Water Forum;
  - The social chamber of the standards development group preparing the Forest Stewardship Council standard for certification of plantation forest management in New Zealand;
  - The Royal Society of New Zealand Vice President's Advisory Panel for Biological and Life Sciences;
  - The governance group of the "Targeted Review of the Qualifications" (TRoQ) for forestry qualifications;

- I was the NZIF representative and chair of the Standards NZ Technical Committee that processed a proposal that Standards NZ adopt the Australian Forestry Standard as a NZ Standard. This was completed shortly after the end of the financial year;
- On the international scene the Institute has continued to develop links with international professional forestry associations. Early in the financial year I attended the Institute of Foresters of Australia (IFA) Conference and met with the Board of Management to discuss formalising our linkages in a partnership agreement. Unfortunately we have not yet agreed a partnership agreement as the IFA has been very busy updating its administrative and other processes. We have good links with the Institute of Chartered Foresters in the UK and some more tenuous links with the Society of American Foresters. We have periodic exchanges with the Chinese Society of Forestry;
- We continue to send the weekly newsletter to forestry professionals in Pacific island countries and to provide support to them where we can.

### **What next for NZIF?**

Over the last ten years the Council has acted on members' desire for NZIF to move to be a fully professional association for forestry in New Zealand. The governance structure has been strengthened, the profile of professional forestry has been raised, the Institute is in a sound financial state and administrative procedures continue to be improved.

Many of the objects and vision for NZIF set out in the front of this Annual Report are being achieved. Two areas where more effort is needed stand out:

1. The objects require NZIF to represent the forestry profession and the vision requires most forestry professionals to be members. There are some significant gaps. For example:
  - There are very few NZIF members working for the Department of Conservation, the largest forest manager in New Zealand;
  - There are few members associated with Maori forestry, yet Maori are significant participants in forest ownership and feature highly in forest employment statistics;
  - Processing is an activity poorly represented in the membership;
  - There are a number of forest owning and management companies with fewer NZIF members than might be expected from the apparent size of the company.

How can this be rectified? The members of Council do their best to identify those who would qualify for membership, and to promote NZIF to them, but individual councillors can only reach a small number of those potential members. So what are other members doing to promote NZIF and encourage membership amongst their colleagues and other forestry professionals they are in contact with?

2. The objects require NZIF to recognise, regulate and support those demonstrating competence in the forestry profession. The main avenue for this is the registration scheme. Registration is not just for consultants, it is a sign of professional competence, an outward sign that the registered person is prepared to abide by professional standards and to subject themselves to professional discipline where they are found in breach of those standards. Registration is an important aspect of many professions (e.g. accountants, engineers, surveyors, architects, lawyers, teachers, medical professionals, etc.) In some cases registration has statutory backing, but not always, yet even where there is no such backing, the majority of the members of the relevant profession will be registered. NZIF has over 500 members potentially eligible for registration, yet less than 18% are actually registered. What is it about forestry professionals that they are not prepared to accept similar standards to other professions? What message does the unwillingness of forestry professionals to seek registration give to the public, politicians and officials? How does it help NZIF to achieve its objects of setting standards and contributing to the recognition of good forestry practice?

If the vision of attracting most forestry professionals is to be achieved, membership needs to be at least doubled. If NZIF is to be regarded as a truly professional association, most eligible members need to be registered.

## **Forest Policy**

Over the last year, the Council has been promoting the need for a New Zealand forest policy. The reasons for this include:

- The long life of forests, including the time it takes for forest investors to realise the value of their investment;
- The fragmented nature of forestry in New Zealand (land ownership is separate from tree ownership which may be separate from the forest manager, etc.);
- The investment policies of some companies are relatively short term (10-15 years) and consequently they have little interest in expansion of the forest estate or in fostering domestic processing;
- The increasing domination of the Chinese log market for NZ forest products exports;
- Further domination of radiata pine as the species of choice;
- The failure of the emissions trading scheme.

The Council recognised the significant value (existing and potential) that forests provide to the economy, environment and society of the country and that these values are in addition to the value received by those who invest in and manage forests.

Advice from the Associate Minister for Primary Industries, Hon Jo Goodhew, in September 2013, was:

New Zealand is different from other countries in how it manages its natural resources and its approach to policies relevant to the primary sectors. Sector specific interventions are not favoured. Rather, the government encourages market-led adjustments to support sustainable environmental and land management. The forestry sector is in the best position to determine what these market-led adjustments will be and, at the same time determine its long-term objectives.

The Council believes the government is overlooking the difference between the values the country and investors receive from forests and forestry and the different objectives of each. What NZIF has promoted is the need for a national policy that recognises the overall value to the country in a framework that also encourages investment in forests and forestry from the private sector.

## **Conclusion**

I thank the members of the Council, the Registration Board, the Fellows' Committee, the Valuation working party, the local section committees and special interest group convenors, Administrator Jay Matthes, Helen McDonald who produces the newsletter and assists with the Journal, the Council publications committee for their work on the Journal of Forestry and Don Campbell the Journal web master for all their efforts during the year. The Institute is well served by a remarkable and diverse group of people and we are the stronger for it.

This is my last Annual Report as President after six years in that role and eleven years as a member of the NZIF Council. I have been privileged to be able to serve my professional association in this way and I am grateful to all those who have supported my endeavours in so many ways. I hope to be able to continue to serve NZIF in various ways, just not with the obligations of elected office.

I welcome the incoming Council, which has a mixture of experience and new ideas. I know that under James Treadwell they will serve the membership well. I wish them all the best and offer my assistance should they request it.

Andrew McEwen  
President

## HONOURING OUR MEMBERS

### Deaths

It was with sadness that the Institute noted the deaths of three members during the year:

#### **Keith Chandler, Retired Member**

Keith Chandler MNZIF (Retired) died in Auckland on Monday 3<sup>rd</sup> June 2013. Keith joined NZIF as a student member in 1959 when he was a NZ Forest Service trainee. After gaining a B.Sc. at Auckland University and a Diploma in Forestry at Canberra he spent time at Tapanui and Tuatapere in the Forest Service Southland Conservancy. He became an Associate Member around 1964 and a Member around 1964 when he was based in Palmerston North. By 1970 he was based at Kaingaroa forest. In 1979 he was one of the founders of the forestry consulting firm Chandler Fraser Keating (CFK) and became an NZIF Recognised Forestry Consultant (the forerunner to the registration scheme). In the firm he worked on many projects in the Pacific and South East Asia with FAO and the World Bank. In 1986 he was appointed a Director of New Zealand Forestry Corporation, the State Enterprise established to take over the commercial forestry assets of the NZ Forest Service.

#### **Alastair Deakin, Registered Member**

Alastair Deakin died on Saturday 17<sup>th</sup> August. He joined NZIF as an Ordinary member in 2011 and achieved registration in 2012. He lived in Rotorua after emigrating to NZ in 1999. Alistair worked for Fletcher Challenge Forests, PF Olsen and Hancock Forest Management and started his own forestry consultancy business in 2011. In 2013, he was appointed as lecturer in business management at the Waiariki Institute of Technology.

#### **Ivan Frost, Retired Member**

NZIF Retired Member Ivan Frost died on 20<sup>th</sup> February), about 5 months short of his 90th birthday. Ivan joined NZIF as an Associate member in June 1953, so had just over 60 years as a member. He became a Recognised Forestry Consultant in the early 1980s. For most of his career, Ivan was with the NZ Forest Service, much of it in the forest extension area, giving advice to farmers and other landowners.

### NZIF Fellows

A Fellow of the Institute is a Retired (but not Retired Associate), Registered or Ordinary member who has been recognised by members as having achieved eminence in the profession.

Candidates for election as a Fellow:

- Have been nominated by two Honorary, Retired (but not Retired Associate), Registered or Ordinary members;
- Have been a Retired (but not Retired Associate), Registered or Ordinary member at the time of nomination and must have been such a member for at least five years immediately prior to the nomination;
- Have had at least 15 years' experience in the practice, administration or teaching of, or research in, some branch of forestry, of which at least five years must have been in New Zealand.

Election as a Fellow requires the approval of a majority of the Honorary, Retired (but not Retired Associate), Registered and Ordinary members who vote in an annual ballot. Those elected as Fellows are announced at the AGM. Election of the following four Fellows was announced at the 2013 AGM in New Plymouth:

Geoff Cameron	Registered Member, Wellington
Murray Parrish	Ordinary Member, Auckland
Rob Webster	Registered member, Auckland
Andy Wiltshire	Ordinary Member, Boston.

Number of Fellows at 1 April 2013	47
New Fellows elected	4
Number of Fellows at 31 March 2014	51

### **Thomas Kirk Award**

The Thomas Kirk Award is only made every two years. Consequently there was no award in 2013.

### **Forester of the Year 2013**

The New Zealand Institute of Forestry Forester of the Year Award for 2013 was presented to **Philip Taylor**, Ordinary Member of Christchurch at the NZIF conference in New Plymouth.

The award recognises leadership, excellence and personal integrity. Consideration is given to the nominee's contribution to New Zealand's economic, social and environmental development, the use of innovation and new technologies or the creation of a new product or business of significance to forestry. Further consideration is given to professional and academic achievements, broad community involvement, cultural and other achievements.

The nominators described Phil Taylor as having consistently provided outstanding leadership to the New Zealand forestry sector over more than a decade through a number of roles: as Chair of Future Forests Research (2007-current), member of the School of Forestry Advisory Council (2007-current); and, as Managing Director/CEO of substantial forest growing companies, including most recently Blakely Pacific Ltd (2006-current). He is widely respected and admired for his thoughtful, constructive leadership; his ability to engage with all segments of the industry (researchers, Government officials, commercial colleagues, and students); the scale of his voluntary contribution (which runs into many hours per month for the forest industry as well as through other community interests such as the Otago Rescue Helicopter Trust); and strategic foresight on how the industry can better organise itself and use research for competitive advantage. This respect is manifested by his extensive national and international network with leaders in forestry and related sectors; appointment to governance roles and, in 2009, election as a Fellow of the NZIF.

Mr Taylor was also the chair of the very successful 2012 NZIF Conference in Christchurch.

The Forester of the Year award is a large carved wall panel, a 1989 work of Rotorua carver Lyonel Grant. The principal elements portrayed in the carving are Papa Tuanuku and the children of Tane Mahuta (the forests, both native and exotic) as well as an effort to capture their respective uses using traditional design techniques in a contemporary form.

### **Schlich Memorial Prize**

This prize was established in 1971 from a trust fund, administered by the New Zealand Institute of Forestry, which was collected by public subscription in memory of Sir William Schlich, a pioneer of British forestry. In 2000, the administration and selection of the Schlich Memorial Prize was taken over by the New Zealand School of Forestry at the University of Canterbury.

The prize is awarded annually by the University Council on the recommendation of the Faculty of Forestry to the student in the fourth-year forestry examinations of the Bachelor of Forestry Science degree who displays the best all-round ability.

The current value of the prize is \$300, and one year's Associate or Graduate Membership of the New Zealand Institute of Forestry.

The recipient for 2013 was **Christopher Perry**.

### **Poster Prizes**

During the annual conference, delegates have the opportunity to examine student posters on display and to quiz the students who prepared them. This provides a forum in which the students can present to a knowledgeable and sympathetic audience. An audience that will be able to use their experiences to



make suggestions and ideas about the student's work. The students will meet some of those whose works they may have read and discover that there are real and friendly people behind those names. They make contacts that will serve them well as they embark on their careers.

Delegates have the opportunity to vote for the posters that they believe is the best, using whatever criteria they think important. There were 13 poster entries at the 2013 NZIF Conference in New Plymouth. Prizes went to:

- First prize:** of \$750 went to **Mitchell White** of Waiariki Institute of Technology for his poster *Silvicultural Regimes for Pigeon Valley Forests*;
- Second prize:** of \$500 went to **Blake Jones** of Canterbury University for his poster *The Effect of Landing Size on Operational Delays in New Zealand Harvest Operations*;
- Third prize:** of \$250 went to **Larissa Anderson** of Waiariki Institute of Technology for her poster *The Evaluation of Silvicultural Rates Based on Historic Trends and Cost Increases*.

## GOVERNANCE AND ADMINISTRATION

### COUNCIL

During the year the Council comprised the following who took office on 1 June 2012:

President	Andrew McEwen
Vice President	James Treadwell
Secretary	David Evison
Treasurer	Chayne Zinsli
Councillors	Kent Chalmers
	Chris Goulding
	Murray Parrish
	Bob Pocknall
	Simon Rapley
	John Schrider

The Council met on five occasions (May, August, September and November 2013 and February 2014). All meetings were held in Wellington except the September 2013 meeting which was a teleconference. Attendances at meetings were:

Name	Possible	Attended
McEwen	5	5
Treadwell	5	5
Evison	5	3
Zinsli	5	4
Chalmers	5	4
Goulding	5	4
Parrish	5	4
Pocknall	5	5
Rapley	5	5
Schrider	5	4

The Council operated the following committees:

Committee	Convenor	Members
Executive	McEwen	Treadwell Evison Zinsli
Membership	McEwen	Evison Treadwell
Publications	Evison	Treadwell Goulding
Standards Submissions & Policy	McEwen Parrish	Pocknall McEwen
Education & Training		Chalmers Rapley
Conferences	Schrider	
Local Sections & Special Interest Groups	Treadwell	Rapley

Elections for the 2014-16 Council commenced in early 2014 when nominations were called. Interest in serving on Council was very disappointing and when nominations closed on 24<sup>th</sup> February 2014, there

were only sufficient nominations to fill the positions available, except for secretary, for which no nomination was received. The 2014/16 Council will take office on 1 June 2014 and comprises:

President	James Treadwell
Vice President	Kent Chalmers
Secretary	Vacant
Treasurer	David Evison
Councillors	Angus Malcolm
	Patrick Milne
	Murray Parrish
	Bob Pocknall
	Simon Rapley
	John Schrider

Nominations for the position of Secretary will be called for at the 2014 AGM. If the position is not filled, the Council can fill the position by co-opting a member.

## FINANCE

The Financial Statements for the year ended 31 March 2014 are set out at the end of this report. They record a surplus for the year of \$58,727 (surplus of \$38,011 in the previous year) and Members' funds of \$330,231 (\$271,504 in the previous year).

The year has seen further improvements and simplification of accounting and reporting processes. All local sections have now agreed to cease keeping a track of funds previously controlled by the sections. The separate bank accounts have been closed, the NZIF Administrator arranges payment of local section costs and reimbursements and income from event fees is paid into the national bank account. This has simplified processing of GST and other obligations. Records are still kept of the income and expenditure for each local section, but surpluses or deficits are not accumulated from year to year. A separate account of the Registration Board funds as also been discontinued, eliminating the need for keeping any separate funds (they were all "accounting funds only, not separate bank accounts).

This was the second year when the Council could set membership fees as part of the budget process, following the change to the rules in 2012 (previously fees were set at an AGM and could not be applied until the following financial year. The budget for the year beginning 1 April 2014 was approved at the February 2014 Council meeting. This resulted in a significant increase in annual fees, a move that has been well foreshadowed by successive Councils as it was becoming increasingly difficult for Council members to put in considerable voluntary effort to manage the Institute and provide the services wanted by members. It is expected that the 2014/16 Council will rely more heavily on paid rather than voluntary effort.

Outstanding membership subscriptions are regularly followed up, which is assisting cash flow. Disappointingly 23 members were struck of the membership register at 31 March 2014 for non-payment of membership fees.

## MEMBERSHIP

Membership changes during the year to 31 March 2014 were:

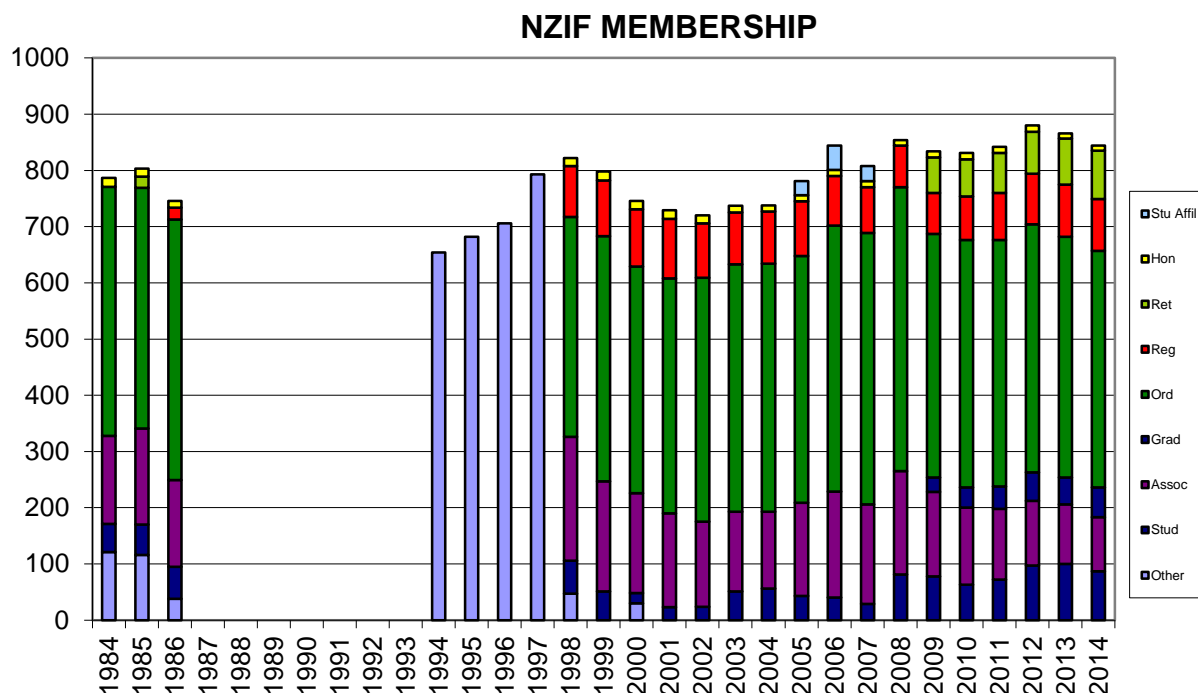
	@ 31/3/13	Deceased	Transferred				Resigned	Struck Off	@31/03/14	Change	Fellows	
			Joined	In	Out						@ 31/3/13	@31/03/14
<b>Honorary</b>	9							9	0	3	3	
<b>Retired</b>												
Registered	6							6	0	1	1	
Ordinary	75	2		6		1	1	77	2	13	13	
Associate	1			2				3	2			
Subtotal	82	2	0	8	0	1	1	86	4	14	14	
<b>Registered</b>	93	1		4	3	1		92	(1)	14	16	
<b>Ordinary</b>	428		15	11	14	7	12	421	(7)	16	18	
<b>Graduate</b>	48		7	7	3	2	4	53	5			
<b>Associate</b>	106		5	1	4	3	9	96	(10)			
<b>Student</b>	100		21		7	4	23	87	(13)			
<b>Totals</b>	866	3	48	31	31	18	49	844	(22)	47	51	

2012/13	880	4	54	39	39	38	26	866	(14)	44	47
2011/12	842	0	88	51	51	41	9	880	38	41	44
2010/11	831	3	62	45	45	33	15	842	11	37	41
2009/10	834	5	44	40	40	24	18	831	(3)	27	37
2008/09	854	1	55	122	122	59	15	834	(20)	25	27
2007/08	782	3	100	32	32	12	13	854	72	25	25
2006/07	801	2	35	48	48	32	20	782	(19)	25	25

Total membership over the year decreased by 22 from 866 at 31 March 2013 to 844 and is now 36 less than the record membership of 880 at 31 March 2012.

Membership numbers include 16 life members (17 at 31 March 2013) who paid a lump sum subscription under the former life members' scheme with no further annual fees required. A further eight members had their membership on hold at 31 March 2014 (five at 31 March 2013). Student members paid no fee during the year, but in the 2014/15 year student members in their second or subsequent year with NZIF are required to pay a fee.

The trend in membership numbers in recent years is shown in the diagram.



## AGM

The 2013 AGM was held at Devon Hotel in New Plymouth on the afternoon of Sunday 30<sup>th</sup> June 2013 with 49 attendees. Members stood in silence in memory of two members who had died since the 2012 AGM (Keith Chandler and Ian Nicholas). The minutes of the 2012 AGM were approved.

The President presented his report for the year ended 31 March 2013 and the meeting received the 2013 annual report. The meeting approved the financial statements for the year ending 31 March 2013, received the budget for the year beginning 1 April 2013 and endorsed the Council's decision not to appoint an auditor for the year ended 31 March 2013.

A motion to insert provisions relating to health and safety and protection of the environment into the Code of Ethics was the subject of lengthy discussion. Instead of the motion being put to the vote, Council was instructed to consider the points raised during discussion and to put a motion for members to vote on using the provisions of Rule 92.

The President announced that the following had been elected as Fellows, following an electronic vote of eligible members:

Geoff Cameron

Murray Parrish

Rob Webster

Andy Wiltshire

Under general business Bob Pocknall gave a presentation on the 2014 Conference, to be held in Napier from 6<sup>th</sup> to 9<sup>th</sup> July 2014.

## AMENDMENT TO CODE OF ETHICS

As instructed by the AGM, the Council considered the motion put to that AGM for an amendment to the NZIF Code of Ethics. The following motions were then put to members in an electronic vote in early 2014:

**Motion 1:** To amend the NZIF Code of Ethics by inserting the following immediately after clause 1.3:

Every member must take all reasonable steps to uphold and promote the health and safety of people in forests and to uphold and promote health and safety practices in work places associated with forests and forestry operations.

**Motion 2:** To amend the NZIF Code of Ethics by inserting the following immediately before clause 1.4:

Every member shall recognise and respect the need for sustainable management of the environment and endeavour to minimise adverse environmental impacts from their forestry activities for both present and future generations.

Both motions received an over 90% yes vote from the nearly 200 members who voted, and the additions now form part of the Code of Ethics which is binding on all members.

## GENERAL ADMINISTRATION

General administration of the Institute is carried out by the part time administrator Jay Matthes, who operates from the Institute's office in Wellington.

Use of the membership database continues to expand. Electronic voting was used for the first time for the election of Fellows. There was less resistance from Registered Members for recording continuing professional development details than in the previous year.

The Administrator took on the task of conference manager for the 2013 AGM and conference and is doing so for the 2014 conference. This uses an on-line registration module for the conference that was developed to run through the membership database, increasing the integration of membership records. This has reduced conference costs and provided other administration benefits through general member administration and conference registration being handled by the same person.

## PROFESSIONAL DEVELOPMENT OF MEMBERS

### REGISTRATION BOARD

#### General

The role of the Registration Board is to administer the NZIF registration scheme.

The number of registered members decreased by one during the year from 93 to 92.

Four new registered members were approved by the Board during the year. Three members did not reregister at the start of the year, one died and one resigned from NZIF. Twelve registered members completed their five-year reviews.

Two members have had registration approved at the start of the 2014/15 financial year. But we are aware of several pending retirements that will also take effect at 1 April 2014. This is likely to gather pace over the next 2-3 years as a significant number of registered members are nearing retirement age.

#### Registration Board Composition

Member	Status	Term
John Schrider	Chair, appointed by Council	Commenced 1 June 2012
Ian Page	Elected by Registered Members	Commenced 1 June 2010
Don Hammond	Elected by Registered Members,	Commenced 1 June 2012
Dave Lowry	Elected by the NZIF members (other than student members)	Commenced 1 June 2010
Janet Scott	Elected by the NZIF members (other than student members)	Commenced 1 June 2012
Dr Alex Sutherland	Member of another professional association, appointed by Council	Commenced September 2005
Mike Marren	Registrar, appointed by the Board	Commenced 23 June 2008.

The term of the Chair relates to the term of Council, the term of the member of another professional body is not defined, other members have a four year term.

The term of the Registrar's appointment is not fixed in the rules.

There will be changes to Board composition for 2014 – 2016. Ian Page has been re-elected for a further four-year term starting on 1 June 2014, Dave Lowry did not seek re-election and will be replaced by Geoff Cameron from 1 June 2014. The position as the independent Board member currently filled by Dr Alex Sutherland will require Council review as Dr Sutherland has indicated interest in stepping down. The Council appointed Chair will also be stepping down at the conclusion of his current term on 1 June 2014.

The Board met once during the year and this is concerning as the number of meetings is dictated particularly by the number of applications for new registrations.

The Board will continue to arrange meetings as required and is increasingly employing phone conferencing and electronic communication to deal with matters such as five-year registration renewals.

#### Registration Board Business

##### Complaints

No complaints against registered members were received during the year.

##### Registration Processes

The move by Council to web based membership management continues to bed in however applications for registration and for five-year renewals continue to be received via a mix of electronic and hard copy

media. The Institute's Administrator is working more closely with the Registrar, however there is still more work to be done with processes and procedures to ensure this becomes a well-tuned process.

During the year the Board reviewed the continuing professional development (CPD) requirements and part of that resulted in CPD now being recorded on calendar year basis and only accepted via website. Some members are still slow to accept and adopt this process but through coercion, continuous reminders etc., it is pleasing to note that most registered members have met their requirements for the 2014/15 year.

Towards the end of the year the redrafted Registration Board procedures manual was completed and presented to Council for review and approval.

#### 2013 – 2014 Year Issues

The Real Estate Agents Act and Financial Advisors Act remain in the background as potentially significant issues for registered members. All Registration Board and Council activities around the Real Estate Agents Act were completed in the previous year with application for an exemption submitted to the Ministry of Justice but as yet there has been no conclusive response. This is most disappointing as many registered members continue to work in that grey area of what is permitted under the Act. There appears to be very little additional that can be done other than respond to queries and await completion of officials' deliberations.

Simpson Grierson provided a legal opinion on the Financial Advisors Act 2008 early in the year and this was the topic of a CPD workshop run in conjunction with the 2013 conference in New Plymouth. This was well attended by registered and other members. The presentations and the legal opinion were placed on the NZIF website for members to refer to.

A workshop on Resource Management Act changes and how these are likely to impact on forestry's licence to operate was also presented at the 2013 conference and again was well attended by registered and other members. Both workshops attracted CPD credits and it is pleasing to note that the 2014 conference is providing the opportunity for similar events.

#### 2014 – 2015 Programme

A major issue confronting the NZIF Council over the next few years is likely to be the increasing pace of retirement of a large number of registered members. It is pleasing to note the numbers of younger members applying for and being approved for registration over the past two to five years. The ongoing success of the registration scheme is very dependent on that rejuvenation.

There are however many more younger members that could be encouraged to seek registration and just how this can be achieved should be a priority for the new Council.

#### Thanks

The Board Chair would like to thank members of the Board and also the Council for their often vigorous questioning and interest in the activities of the Board and their ultimate support for work undertaken over the past year. The chair also specially thanks the Registrar for persevering with the otherwise thankless task of undertaking the secretarial and treasury responsibilities of the Board.

## FELLOWS' COMMITTEE

The Fellows' Committee comprises:

John Galbraith	Member and Convenor to 30 May 2013
Russell Dale	Member to 30 May 2013, Convenor from 1 June 2013
Peter Berg	Member
Dennys Guild	Member from 1 June 2013

The term of the committee ended on 1 June 2013. An electronic election was held with Russell Dale, and Peter Berg being re-elected. Dennys Guild replaced John Galbraith who did not stand for re-election. The committee elected Russell Dale as the next Convenor.



Following the introduction of new NZIF Rules at the 2012 AGM, the functions of the committee are:

- Proffer advice to Council on matters of concern to Fellows and Honorary Members;
- Provide advice to the Council or the President when requested;
- Casting vote in the event of a tie in a vote for NZIF President.

The Committee met twice during the year and provided advice and recommendations to Council on the appointment of Fellows and also discussed other awards and recognitions for Institute Members.

Activity during the year included:

### **Fellows Meeting**

Following the 2013 AGM in New Plymouth, Fellows and Honorary Members were invited to a meeting with the Fellows' Committee (Russell Dale, Dennys Guild and Peter Berg present) to discuss matters of interest to Fellows. Twelve members attended and the following matters were discussed:

- Election of Fellows including the number of Fellows and the voting threshold for election of Fellows
- The role of Fellows
- Communication to Fellows
- Mentoring of members
- Continuing professional development.

### **Mentoring**

The Committee has progressed the suggestion that Fellow's provide assistance to younger members of the Institute through a mentoring scheme. The aim of the mentoring scheme would be to assist Institute members in professional and career development and to provide advice and guidance that may not be available to members through their employing organisation.

After examining mentoring schemes of other professional bodies a proposal for mentoring was developed and circulated to Fellows and Council for comment. As a result of the very good and positive feedback received on the proposal it was modified to simplify the mentoring process itself. A guideline has also been developed to provide assistance to those who Fellows wish to provide mentoring services to members.

The mentoring programme proposal and mentoring guidelines were circulated to Fellows for comment and it is proposed that following feedback the proposal will be discussed at the Fellows Committee meeting at the Napier AGM before the Fellows Committee make a recommendation to the Council on the adoption of a mentoring programme.

### **Continuing Professional Development**

The Committee has discussed continuing professional development and did raise one issue on valuation standards for small forest holdings with the Council and Valuation Working Party. The Committee intend seeking feedback from Fellows on the adequacy of CPD provided by the Institute for members

### **Fellows Nominations**

The Committee reviewed the nominations received by Council for election to Fellow, and made recommendations to Council, prior to Council putting forward nominations for election.

### **Honours and Other Awards**

The Committee reviewed the timetable and process for advancing nominations for national honours and for other professional body awards and has assisted with nominations.

## EDUCATION AND TRAINING

### Professional Workshops

Two professional development workshops were held in association with the NZIF Conference in New Plymouth on Sunday 30<sup>th</sup> June 2013. They were:

- The Financial Advisers Regime, presented by Simon Vannini, a Partner at Simpson Grierson (19 attendees).
- RMA changes affecting the forestry sector's "licence to operate", presented by Chris Fowler, a Partner at Adderley Head (24 attendees).

## STANDARDS

### NZIF Forest Valuation Working Party

#### Membership during 2013/14

Bruce Manley (Convenor)  
 Alan Bell  
 Peter Berg  
 Philip Elworthy  
 Peter Gorman  
 Ian Jenkins  
 Bill Liley  
 Andre Neumann  
 Nick Ping  
 Brian Rawley  
 David Skilton  
 Rudolf van Rensburg  
 Theo Vos

#### Activities

- Continued a comprehensive review of the Forest Valuation Standards.
  - Discussion Drafts of revised standards already on the NZIF website:
    - B1 Description of land
    - B2 Forest area
    - B3 Stand History
  - Discussion Drafts of revised standards that are ready for release:
    - B4 Aggregation (previously B4 Croptyping)
    - B5 Yield Estimation
  - Standards that are currently being reviewed:
    - B7 Costs
    - B8 Prices
    - B10 Discount rate
    - B12 Forest Valuation Method
- Undertook a discount rate survey. Results will be published in the August 2014 Journal.

### Other matters

The FSC National Standard for Certification of Plantation Forest in New Zealand was approved by the Forest Stewardship Council (FSC) in 2014. NZIF is a member of the Social Chamber in the FSC Standards Development Group (SDG). Andrew McEwen represented NZIF in the Social Chamber and

was a chamber representative on the SDG. Andrew was replaced by Rhys Millar as the NZIF representative in the Chamber and on the SDG in early 2014.

The Council supported a proposal by the NZ Wood Processors Association for the adoption of the Australian Forestry Standard as a New Zealand Standard. The project was accepted by Standards NZ and the President was appointed as NZIF representative on and chair of the Standards NZ Technical Committee. The standard, NZS AS 4708:2014, was approved and published after the end of the NZIF financial year (in May 2014). The Australian standard has been endorsed by the international certification body PEFC and it is likely there will be pressure within NZ for endorsement to be sought for the NZ Standard.

## GENERAL SERVICES TO MEMBERS

### PUBLICATIONS

#### New Zealand Journal of Forestry

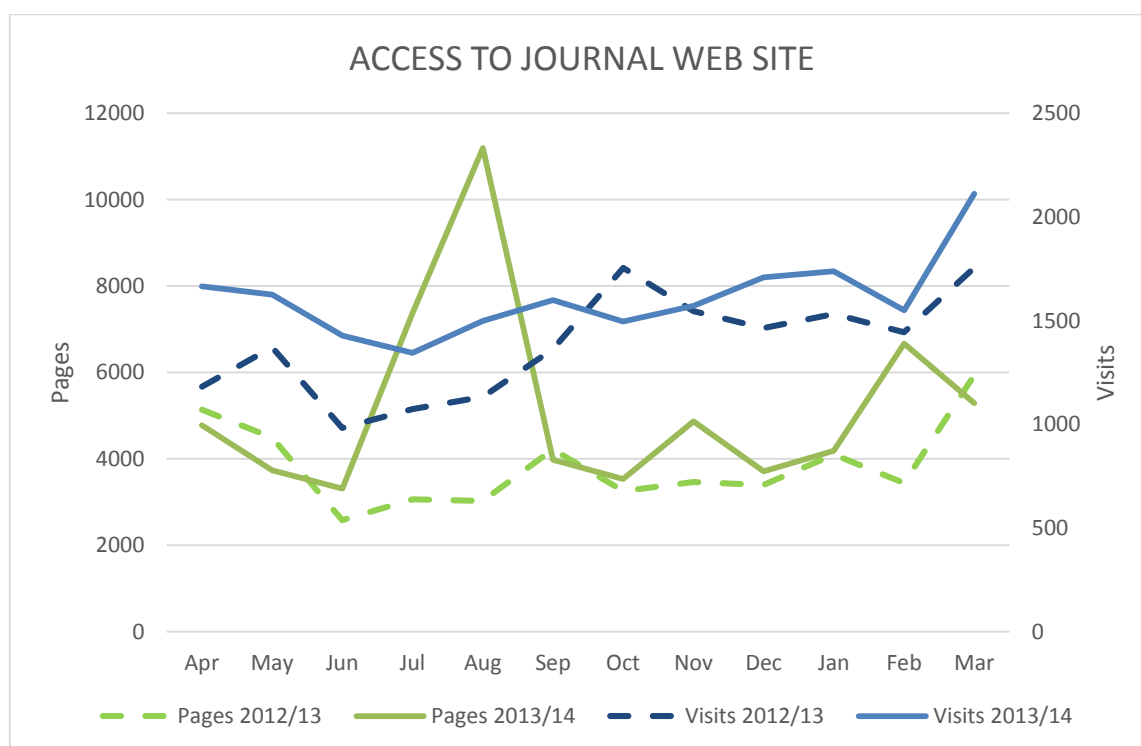
The Journal continues to be produced to high standards of quality, and provides relevant and timely articles to the profession, and for the permanent record. An interim team has been producing the Journal since the previous editor, Julian Bateson, resigned unexpectedly in late 2013. A longer term arrangement with this team is currently being finalised.

Four issues of Volume 58 were produced, with themes of:

- 1913 Royal Commission on Forestry (Vol 58(1), May 2013)
- NZIF Conference 2013 (Vol 58(2), August 2013)
- Economics of Markets (Vol 58(3), November 2013)
- Maori Forestry (Vol 58(3), February 2014)

#### On-line Journal

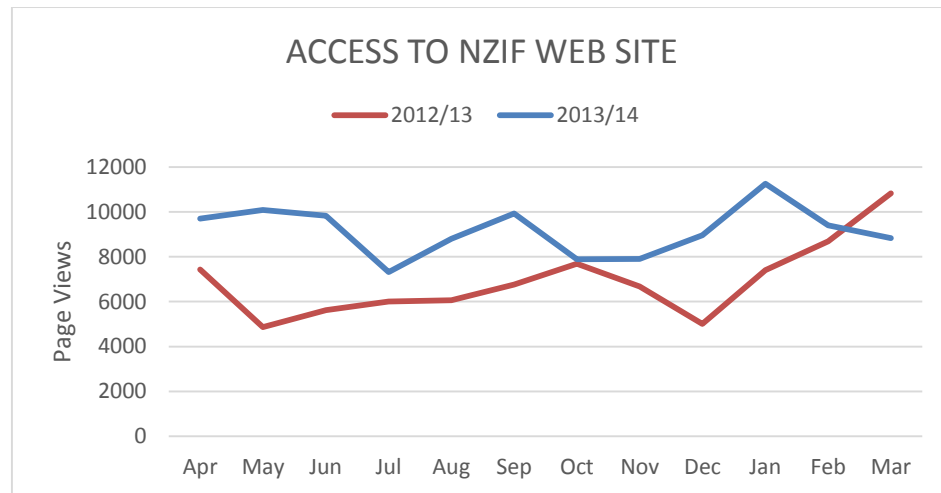
Access to the on-line journal increased during the year from a monthly average of 1,383 visitors and 3,842 pages in 2012/13 to 1,611 visitors and 5,219 pages in the year to 31 March 2014. The site continues to be managed by Don Campbell an IT Consultant in Christchurch, pending resolution of investigations to see how it can be made more compatible with the main web site, including the ability to use the same username and password access for both the main web site and the Journal site.



#### Web-site

The NZIF web site is integrated with the membership database. The Council continues to improve its appearance and content.

Page views for the year to 31 March 2014 averaged 9,158 compared with 6,921 the previous year. The graph shows the monthly trend.



### Newsletter

The weekly electronic newsletter continues to be an important service to members. There have been a number of interesting contributions from members.

### LinkedIn discussion group

The LinkedIn discussion group grew over the year to approximately 90 members. We have many requests to join from non-members however have kept it to members only to allow for a more informal way for members to enter into discussions.

## LOCAL SECTIONS AND SPECIAL INTEREST GROUPS

### Local Sections

Each NZIF member is assigned to one of eleven NZIF local sections, based largely on regional council boundaries.

	<b>Approximate Region Covered</b>
Northland	Northland
Auckland	Auckland City, west Waikato
Central North Island	Bay of Plenty, east Waikato including Taupo District
Gisborne	Gisborne District
Hawkes Bay	Hawkes Bay
Southern North Island	Taranaki, Horizons and Wellington
Nelson Marlborough	Nelson & Marlborough
Westland	Westland
Canterbury	Canterbury
Otago-Southland	Otago and Southland
Overseas	Not resident in New Zealand

### Purpose of Local Sections

The NZIF Rules specify the purpose of local sections is to advance the objects of the NZIF by:

- Providing networking amongst section members.
- Assisting with mentoring of younger members.
- Delivering a programme of activities that supports the objects of the Institute and fosters the professional development of members.
- Supporting the wider community on behalf of the forestry profession.
- Obtaining the views of section members and representing these views to the Council.

- Promoting membership of the Institute.

The affairs of a local section are managed by a committee consisting of a Chairperson a Secretary and such other members as the section shall decide.

In the last few years the introduction of the membership database, changes to section funding and increased services provided by the NZIF Administrator has reduced the administration pressure on section committees and ensured that NZIF obligations regarding GST, income tax and reporting as an Incorporated Society can be met.

#### Council Local Section Committee

The Council formed a Local Section and Special Interest Group Committee of James Treadwell and Simon Rapley. The terms of reference of this committee are to:

- Provide support to the local sections to assist them reach the objectives;
- Organise a number of possible discussion topics and speakers on which local sections can draw;
- Set up (re-establish) local sections which have become moribund;
- Review the NZIF Rules relating to local sections and special interest groups to ensure they are appropriate, and form a good framework for sections to work to.

On-going dialogue on ways to improve sections has continued. Four keys areas have been identified:

- Ensure succession
- Reporting of meetings in newsletters
- Member survey to identify what is of value
- Identifying CPD opportunities.

#### Reports from Local Section and Special Interest Groups

Activities reported by local sections and special interest groups for the year to 31 March 2014 are set out below. Local section members were also advised of topical meetings being held by other organisations in their region (Farm Forestry, Royal Society branches, NZ Institute of Agricultural and Horticultural Science, NZ Dryland Forests Initiative, etc.)

#### ***Northland***

Contacts: Peter Houston  
Neil Geerkens

No activity.

#### ***Auckland***

Chair: Peter Hill  
Secretary Philip Elworthy  
Committee Garth Cumberland, James Treadwell, Andy Dick, Rens Bosman, Murray Parrish, Chayne Zinsli, Rob Webster, Andre Neumann, Wade Cornell

- Auckland Council Unitary Plan - an introduction to the proposed Auckland Council Unitary Plan and the implications for forestry (April 2013).
- Foreign Investment in Forestry - presentations from the Overseas Investment Office and Simpson Grierson on the Overseas Investment Office processes and issues for foreign investors looking to invest in NZ forestry, and a case study from NZ forestry highlighting the challenges (June 2013).
- Silviculture Debate - an entertaining debate amongst forestry luminaries on the motion "Intensive silviculture or plant and leave - options for the new millennium". A web-caste of the event proved popular amongst members from other sections (August 2013).
- Remote Sensing Technologies - presentations from Indufor, Interpine and Aerial Surveys on the latest innovations in remote sensing (LiDAR, satellite imagery, UAVs etc..) and their application to forestry operations (October 2013).

- Christmas Function - including an archaeologist hosted tour of North Head tunnels and fortifications (November 2013).
- The New Zealand Forestry Sector - a presentation from Dr David Evison on his recent research on some of the findings of the Woodscape analysis, and identifying possible, and possibly urgent, next steps toward forestry sector progress (January 2014).

### ***Central North Island***

Chair: David Herries (to December 2013)  
Jonathan Dash, (from December 2013)  
Secretary Jess Brown (from December 2013)

- Our first event for the year was the ever popular joint annual dinner between the NZIF and APPITA in Rotorua. The after dinner speakers included CHH Pulp and Paper's Lyndon Haugh on residue sourcing for heat generation and Marie Heaphy of Scion presenting her research into the economic and environmental implications of plantation forestry in New Zealand's hill country. The night's final speaker was Mike King, Managing Director of Interpine Forestry, discussing the need for Maori leadership in the forest industry (August 2013).
- The December meeting was combined with the Christmas Gathering. Beer, BBQ, and a brief AGM were followed by an entertaining talk by Reagan Thompson on his experiences on a recent trip to Peru to carry out due diligence on a forest concession near Sepahua. The AGM saw the stepping down of David Herries who has chaired the section since 2009, putting in a huge amount of his time and energy during over the years (many thanks Dave!). The new committee now consists of Jonathan Dash (Chairman) and Jess Brown (Secretary). Jonathan and Jess both hope to infuse some new life into the section.
- February's meeting had the topic "Beyond Methyl Bromide: Alternatives & Market Access". The obligatory beer and banter was followed by two presentations. The first talk was given by Dr Steve Pawson, with a brief background on the use of methyl bromide, the current political environment around its use, and his research into "Integrated Phytosanitary Pest Management," an exciting area of research that holds great promise for helping meeting our phytosanitary requirements. Ian Gear then talked about STIMBR and the role it plays in coordinating efforts to produce workable solutions to the methyl bromide issue. He also expanded on other alternatives that are being explored as part of the STIMBR effort.
- In mid-March, the section embarked on a field trip with Dr Wink Sutton to the Kaingaroa Plantation Museum. Wink gave a guided tour of the Plantation museum, explaining the background and intention, the issues around setting it up, and then taking us for a walk through history as he explained the different silvicultural regimes established and maintained in the plantation museums.

Many thanks to the speakers that have presented at our meetings and catalysed such interesting and sometimes heated discussions. Many thanks also to Jeremy Christmas for arranging for the use of the Waiariki Institute of Technology Forestry School building as the venue for the meetings so far.

### ***Gisborne***

Contact: Marty Watson

No activity.

### ***Hawkes' Bay***

Chair Bob Pocknall  
Secretary/treasurer Barry Keating

The section held three meetings.

- A visit to Kanuka Engineered Wood Products, Hastings on 9<sup>th</sup> April 2013.

- John Gifford, Principal Consultant, Gifford Consulting, spoke on “Bioenergy: A viable revenue stream for forest growers and landowners?” on 18<sup>th</sup> September 2013.
- Keith Dolman spoke on managing change in Kenyan forestry on 18<sup>th</sup> February 2014.

### ***Southern North Island***

Chair: Jon Dey

- Jarred Mair, Director Sector Policy at MPI presented the 2013 Situation and Outlook for Primary Industries, with an emphasis on forestry. This was followed by a couple of short films about forestry in the 1950s obtained from Archives NZ (July 2013).
- The New Zealand Forestry Sector - a presentation from Dr David Evison on his recent research on some of the findings of the Woodscape analysis, and identifying possible, and possibly urgent, next steps toward forestry sector progress (November 2013).
- Dr Satochi Tachibana, Associate Professor, University of Tsukuba, Japan, Dr Naoki Yasumura, Lecturer, University of Tokyo, Japan and Mr Norio Matsuki, forest industry consultant and researcher, Auckland, made presentations on forest resource management and small-scale forestry in Japan, and Japanese demand, supply, price and other aspects of marketing (February 2014).

### ***Nelson-Marlborough***

Chair: Mike Marren

No activity

### ***Westland***

Contact Michael Orchard

No activity

### ***Canterbury***

Chair: Dennys Guild

Secretary Yannina Whiteley

Events for the year were:

- Our AGM and first meeting for the year were held on 9<sup>th</sup> May 2013. Dr. Tara Murray of the School of Forestry gave a talk on biosecurity & bio-control in New Zealand forestry.
- We managed to nab Dr Thom Erdle, visiting Professor (lecturer in forest management) from the Faculty of Forestry and Environmental Management in the University of New Brunswick, to talk to us on Thursday 23<sup>rd</sup> May. Thom was at the School of Forestry at Canterbury University on an Erskine Fellowship. He spoke to a small group on forestry in maritime Canada, and how it compares to New Zealand. His extremely well illustrated talk was astounding in both the similarities and the differences that he was able to make.
- Although not a NZIF initiative, the workshop/field trip held at School of Forestry on ‘Durable eucalypts for NZ drylands’ on Saturday 25<sup>th</sup> May 2013 by the NZ Drylands Forest Initiative was open to NZIF members to attend, and a number of our members were there. This was very well attended, with some 60 delegates plus speakers. Chairman of NZDFI Shaf van Ballekom (also CEO of Proseed) paid tribute to the work and support given to the programme by Ian Nicholas before his untimely death. He also praised the enthusiasm and initiative of the driving founder of the programme, Paul Millen, Project Manager. Each speaker (including Shaf, Paul, Luis Apiolaza – Senior Lecturer in Forest Genetics, Ruth McConnochie – NZDFI Tree Breeder (ably assisted by Roger May on GIS Mapping aspects), Clemens Altaner - Senior Lecturer in Wood Science, and Justin Nijdam – Senior Lecturer in Chemical & Process Engineering) gave a brief overview of



achievements in their particular sphere of involvement. A field trip was made to the wood science lab to see Researcher Monika Sharma demonstrate some of the processes being developed for testing Eucalypt wood properties from extremely young samples. Prof. John Walker led us through the nursery field trial at Harwood, where the chosen six species (*E. bosistoana*, *E. argofloia*, *E. camaldulensis*, *E. quadrangulata*, *E. macrorhyncha* and *E. globoidea*) were being grown in large planter bags for coppicing and early wood quality research. There is also some ground breaking research being done on the use of heartwood extractives to determine heartwood durability.

- The annual conference of the NZIF was held at New Plymouth from July 1-3. It was well attended and it was especially notable for two reasons. One was local section member Phil Taylor was the very worthy recipient of the prestigious Forester of the Year award. Unfortunately Phil was unable to be there to collect his trophy, but an acceptance speech he had forwarded while on travel in the USA was read at the awards' dinner. And secondly, for the large number of students from both the School of Forestry and the Waiariki Institute of Technology that were present. It is very gratifying seeing these young people participating in our organization.
- A presentation "Short overview of prevailing forestry routines and the development of small-scale nature considerations within the general management during the past 20 years" was given by Emma Holmström from the Southern Swedish Forest Research Centre at the Sveriges Landsbruksuniversitet on 10<sup>th</sup> July.
- The annual "Meet your future Employer" evening for the students on 17<sup>th</sup> July was right up there with previous meetings, with at least 50 students attending in addition to the 20 "employers" and support members plus the Career Consultant for the University of Canterbury, Dave Petrie. We also took the opportunity to present Phil Taylor with his Forester of the Year trophy.
- A long break to 9<sup>th</sup> October when we hosted Peter Hall from Scion talking about the Woodscape project. There were some very interesting results that identified profitable processing options for NZ. Peter's presentation also highlighted the damage that government's current monetary policy settings are causing to the export economy, including forestry. At the same meeting, Paul Marshall provided an alternative view on processing using small-scale portable sawmilling equipment. He introduced his talk with the statement forestry was all about providing jobs, a view we have not heard for a while, and also proposed regulating log exports, while claiming a very profitable outcome from sawing squares for export. Needless to say his talk provoked a good deal of discussion, and a number of people were seen to pick up brochures for the small-scale sawmilling equipment manufacturer that Paul has represented in New Zealand since 1992.

At the same meeting, Allan Laurie gave a very interesting report on a recent trip to China, where he looked at sawmills processing NZ logs and some current and potential end-uses for those logs. He raised some concerns about how long the current market could last, and the perceptions of Radiata pine in that market.

We closed with a brief update from David Janett on the effects of the recent wind-throw in Canterbury. He discussed the logistical and financial challenges, as well as predicting that the wind-throw would have the effect of accelerating the conversion of the Canterbury Plains forests to dairying, and highlighted some of the adjustments the industry would need to make as a result of this change. David also pointed out it was fortunate log export markets were currently strong, so the lower grade material from the wind-throw logging could find a market.

- Wednesday 13<sup>th</sup> November David Evison gave a talk entitled "Fulfilling the potential of the New Zealand forestry sector: a review of opportunities, barriers and priorities". David's address was looking at the big picture stuff, and to do this he compared the Woodscape Project outcomes with the conclusions made at a similar outlook conducted in 1992. The similarities were remarkable. The lessons from 1992 went unheeded – will the Woodscape Project suffer the same ignominious fate? We can carry on exporting our raw material - provided the market continues to accept this material – at an ever-decreasing real value per cubic unit (with less and less margin for quality), or we can significantly improve our returns to the country by adopting a 'further processing' stance as have the Chileans.

- A smaller contingent attended our annual Christmas function held this year back at the Elms Hotel after an absence of two years due to earthquake damage. Alan Tinnelly was the guest speaker, and he chose the topic 'A search and rescue story' which was about an operation to try to find a missing person in the wilds of South Westland. An inspiring story which left many questions unanswered.

Many thanks to all the speakers who gave their time to inform (and entertain) us during the year. My thanks also go to our secretary, Yannina Whiteley; Joy Wraight who once again has taken care of catering arrangements for our meetings; the School of Forestry which hosted most of our meetings in 2013/14; members for regularly turning up at the meetings.

### ***Otago-Southland***

Chairperson:	Angus McPherson
Secretary:	Stephanie Rotarangi
Treasurer:	Peter Oliver
Committee:	Percy Parker, Richard Thum, Murray Harris, John Purey-Cust, Parnell Trost, George Platts, Mort Shepherd, Paul Cox
Southland sub-committee:	Ted Ramsay, Roger Washbourne, Ernie Nicholson, Graeme Milligan

### NZIF local section review

At the 2013 AGM it was agreed to pursue options for using a portion of our funds for scholarships/awards. During the year we have also been in ongoing discussions with our President and Vice President about the best way to manage our accounts, run local events and make use of the section's accumulated funds.

With the national administration run in such a way that removes the need for local sections to maintain their own accounts and directly hold funds for operational purposes, this opened up the option of how best to use our accumulated funds for scholarships/ awards.

The committee proposed, and it was accepted by local members, to transfer our accumulated funds of approximately \$10,000 into the NZIF Foundation for a scholarship. The caveat being that these funds are for the Otago/ Southland section area and for the scholarship only. The committee will now work with the Foundation to develop the rules for the scholarship, so that it can be offered from 2015.

A key benefit is that the Foundation is a registered charity, which means any donations are tax deductible thereby enhancing our ability to attract donations and extend the fund.

### Meetings

Five meetings and a study trip were arranged and organized during the year:

- AGM and presentation – 8<sup>th</sup> April 2013.

Following the AGM and dinner, Stephanie Rotarangi gave an insightful presentation on her PhD research into Māori landowner aspirations as they relate to forest management and the lessons for forestry partnerships with Māori in the future.

Māori are becoming increasingly important players in the forestry scene through the Treaty Settlement process; and through existing investments in forestry and forestry related businesses. While there has been some general analysis of the economic opportunities this resource base provides, there has been little in-depth research on the management priorities Māori landowners are seeking to achieve through this investment.

In 2011 Stephanie completed a four year research project examining the expectations of Māori land owners with planted forests on their land. This work focused on two forestry leases in the Central North Island. The work looked specifically at how forest management practices could be modified to better meet the aspirations of Māori land owners. This work drew heavily on Stephanie's own background in forest resource management.

- Joint meeting with the Southland Wood Council on 18<sup>th</sup> April 2013.

Professor Andrew Buchanan, from the University of Canterbury School of Engineering, provided a look into the new building systems – and the structures and buildings, that have been constructed over the last year or so during the Christchurch rebuild. This focussed on innovative uses of wood in the design and construction of residential and commercial structures around the city.

One of the major drivers to these changes has been the Structural Timber Innovation Company (STIC), a research consortium based in Christchurch. It has developed and commercialised a range of new structural building systems that are enabling structural timber to compete more effectively in building and construction markets.

- Joint meeting with Southland Wood Council on 21<sup>st</sup> November 2013.

Aerial aliens in the sky. Drones. You've heard about them, you've seen them but just how good is the technology – and what can it do potentially for the forestry industry? Forest mapping and inventory are an obvious answer. Aerial forest inventories are expected to take on much greater importance particularly for smaller, more remote stands or for immediate surveying of forested areas – due to the flexibility and efficiency of today's rapid terrain mapping tools and advances in unmanned aerial vehicle (UAV) technology. Learn more about the technology, how it is being employed and what opportunities are open to this country's primary industries from David Ellacott, Business Development Manager from a Christchurch company, Civil Solutionz NZ Ltd.

- Joint meeting with Southland Wood Council on 5<sup>th</sup> March 2014 .

Leo Schep, Toxicologist, National Poisons Centre, University of Otago gave a presentation on synthetic cannabinoids - what they are, how their use is growing and what as an industry we can do about their detection to improve the safety of our workers in the forest, in transport or in processing and manufacturing operations.

- Field Trip to City Forests on 13<sup>th</sup> March 2014.

This field trip viewed particularly significant examples of areas with high conservation values within City Forests' Tokoiti forest. It was led by City Forests staff and locally based ecologist, Dr Kelvin Lloyd.

Dr Lloyd has worked extensively with City Forests to identify, assess and classify many of their areas, some of which have high conservation values, and which protect natural forest, some rare examples of wetlands, nationally significant soil types and rare and threatened flora and fauna. Discussions focussed on the process of identifying, protecting, monitoring and managing natural areas and their values within a plantation forestry and an FSC context.

- Study Trip

The 2014 study trip went up and over Steele Creek from the Greenstone over into and down the Caples Valley. This was a repeat of a trip undertaken by members some thirty years ago. Weather was good and the track gradient down into the Caples was as steep and relentless as the memory remembered. This track has been turned into one of a 'great walk' standard and the Mid Caples hut turned into a new multi-room facility, unfortunately at the expense of the upper hut which is due for demolition soon. Plans are being developed for 2015, and ideas would be welcome.

### **Special Interest Groups**

NZIF special interest groups provide opportunities for members with a common interest to communicate with each other on their chosen topic. Groups can be formed to meet a short term need or can have a longer life and are a less formal part of the NZIF structure than local sections. The following groups functioned in the 2013/14 year:

### ***Women in Forestry***

Convenor Sarah Orton

There was a good turnout at the get together during the 2013 NZIF conference in New Plymouth

### ***Pacific Forestry***

Convenor Andrew McEwen

This group was established as a result of the recommendations made at the ANZIF Conference in Auckland in 2011. This includes forestry professionals working in Pacific countries or interested in Pacific forestry. There are currently 168 members on the mailing list, only 22 of whom are NZIF members. The participants come from nearly 30 countries. The main activity has been to distribute the NZIF weekly newsletter to those on the distribution list. This has resulted in some news items, requests for information, vacancy advertisements and other notices appearing in the newsletter.

Liaison has been maintained between the President and Volunteer Service Abroad in New Zealand. During the year a request was received from the Secretariat of the Pacific Community for assistance in finding a volunteer to assist with forest management in Fiji. A number of NZIF members expressed interest. Investigations into how this could be implemented are continuing.

## NZIF CONFERENCES

### **Conference Management**

Following the 2012 Christchurch Conference, the Council considered the objectives and management of future conferences. The following objectives were agreed:

- To present up to date and authoritative information from the profession, other specialists in related fields and researchers on the conference theme;
- Provide a venue for member of the forestry profession to meet and exchange ideas;
- Provide an opportunity to debate ideas and approaches, particularly where relevant to the conference theme;
- Celebrate successes and recognised achievements;
- Encourage membership of the Institute;
- Offer continuous professional development, both from the Conference proper, and on specific topical issues, as an adjunct to the conference;
- To make a net profit of at least 10% of revenue from registrations and sponsorship on the conference.

It was also agreed that conference management skills and knowledge would be developed in-house. To this end, the Administrator took on the role of conference manager for the 2013 and 2014 conferences, and a conference registration module was developed within the membership data base.

### **New Plymouth 2013**

The 2013 NZIF annual conference was held in New Plymouth. The theme of this years' conference was "*The Place of Forests in Collaborative Land Use Decisions – The Taranaki Story*".

Approximately 130 members, forestry students, speakers and sponsors attended the conference, which commenced on Sunday 30<sup>th</sup> June with two continuing professional development workshops for registered and ordinary members. Both workshops, a presentation on the Financial Advisors regime, and one on Resource Management Act changes affecting the forestry sector's licence to operate were well attended.

One of the key objectives of the conference was to use Taranaki as a regional case study to inform delegates of the history of land use development in the region over the past 200 years and the particular challenges facing landowners, planners, scientists, conservationists and regulators in blending the differing needs of conservation, dairy farming and hill country farming in a landscape that definitely requires a collaborative approach. All five disciplines were represented by an array of national and local speakers who provided interesting insights into their own participation and their thoughts and ideas to ensure a responsible and sustainable regional approach to competing land use interests.

The field trip on the final day of the conference visited a local farmer to view his riparian planting efforts, a stop and most enjoyable lunch at the property where the first farm plan was initiated 20 years ago, the Port of Taranaki and Taranaki Pine's sawmill and remanufacturing plant.

The NZIF annual conference is the main forum for maintaining the NZIF's business processes and providing opportunities for member networking and social activities. The AGM and all social events at the conference were actively attended culminating in a very enjoyable conference dinner and celebration of the NZIF's and NZIF Foundation's annual awards recipients.

The ultimate success of any NZIF conference is measured by whether it has been financially successful, and the level of participation, solid sponsorship support and prudent financial management by a small but enthusiastic organising committee ensured that this was achieved.

#### **Conference 2014**

Conference 2014 is to be held in Napier from Sunday 6<sup>th</sup> to Wednesday 9<sup>th</sup> July 2014. The theme is *Tackling Challenges and Delivering Value*.

#### **ANZIF 2015**

The 8<sup>th</sup> ANZIF conference *Beyond Tenure: Managing Forests across the Landscape* will be held in Creswick, Victoria, Australia from Monday 13<sup>th</sup> to Wednesday 15<sup>th</sup> April 2015.

## **PROMOTION OF PROFESSIONAL FORESTRY**

### **POLICY AND POSITION PAPERS**

Council has approved a structured process for developing and recording NZIF position &/or policy papers. This involves:

- Identification of topic: Council identifies a topic on which it needs to develop an agreed Council position that it can use when making submissions, representations and statements.
- Preparation of draft Council background paper: Council asks a member or members to prepare a paper for it on the topic. This would provide background information and preferably set out recommendations for an NZIF Council position. On receipt of the paper, Council might seek comment from members, in which case, the original authors would be asked to review the comments and revise the paper where necessary and to resubmit it to Council.
- Receipt of Council background paper: Once Council receives the paper, it becomes an NZIF Council Background paper. This does not constitute acceptance or otherwise of the recommendations in the paper, it is simply formal acceptance by Council of the paper that it requested. It is possible that Council could request preparation of more than one background paper (e.g. from different groups of members) on a topic.
- Preparation and approval of NZIF Council position paper: Council considers the recommendations and other material in the background paper and produces a draft NZIF Council position paper. Where appropriate, Council may seek comment from members on a draft position paper. When Council is happy with the position paper, it formally adopts it as a Council position and the paper is identified as having been approved and it is then then available for use in submissions, representations, etc.
- NZIF position papers. Where appropriate, Council may seek approval from members, either at an AGM or by other means, to change the status of a Council position paper to an NZIF position paper (or possibly to an NZIF policy). This may require a further round of consultation and it may require preparation of further background papers (which could be retained in the Council background paper series).
- Revision of papers. Each background and position paper needs to be subject to regular review and update to ensure continued relevance of the information and incorporation of recent research and related findings. Reviews should take place at least once every five years with shorter periods for rapidly developing topics.

No position papers were produced during the year.

### **SERVICES TO THE PUBLIC**

#### **Dispute Resolution Service**

The NZIF web site provides a link to a page on the web site of the Arbitrators and Mediators Institute of New Zealand (AMINZ) which shows a panel of practitioners who have expressed willingness to act as arbitrators or mediators in forestry disputes. Liaison with AMINZ is through the NZIF Registration Board.

The President receives several requests each year for assistance to resolve disputes with “forestry consultants”. The requestors are told that if the person complained of is an NZIF member they should lodge a formal complaint with the Institute. If the person complained of is not a member there is little the Institute can do except advise that in future, if the complainant needs forestry advice, they should ensure that they use a registered member.

No enquiries during the year resulted in the need for further NZIF action.

## SUBMISSIONS AND REPRESENTATION

NZIF has continued to represent the views and interests of forestry in public policy and media discussion. Submissions are prepared on relevant aspects of public policy as and when they arise. The views of the Institute are increasingly reported by media as an authoritative source of commentary on forestry related matters.

The preparation of submissions is overseen by a committee of Council, with all submissions signed by or on behalf of the President. The value of the Institute's work in this area is the extensive specialist expertise we can apply to a diverse range of issues. The quality of NZIF's representation can only be enhanced by the greater involvement of the membership in preparation of material, with all members encouraged to contribute.

Further details of NZIF's submissions and media commentary are available via the NZIF website. A summary of the year's activity is as set out below.

**Delivery of standards:** NZIF submitted on proposals to change the way NZ Standards are developed and maintained (April 2013).

**Improving the Resource Management System:** Submission on a Ministry for the Environment discussion document (April 2013).

**Freshwater Reform:** Submission on a Ministry for the Environment discussion document (April 2013).

**FSC International Generic Indicators:** NZIF submitted on a draft proposal for the indicators, describing them as overly prescriptive, focussing on inputs rather than outputs and noting the proposal could significantly increase the costs of achieving and maintaining certification, with little evidence that this will be associated with better management of forests (April 2013).

**Maori Freehold Land;** NZIF wrote to the Minister for Primary Industries expressing concern at the quality of analysis in a Ministry for Primary Industries report *Growing the Productive Base of Māori Freehold Land* and associated media statements, which called into question the widely understood constraints applying to the appropriate use of hill country land in New Zealand (May 2013).

**Real Estate Agents Act:** NZIF made a submission to the Ministry of Justice on the application from the NZ Institute of Chartered Accountants for exemption from provisions of the Real Estate Agents Act (June 2013).

**ISO Chain of Custody Standard:** NZIF supported a proposal that the International Standards Organisation develop an international chain of custody standard for forest-based products (July 2013).

**Records of forest area:** The President wrote to the Climate Change Minister pointing out differences between forest area data collected by the Ministry for the Environment and used by the Minister to claim increasing plantation forest area and the NEFD data published by the Ministry for Primary Industries, which showed declining plantation forest area. The information was also supplied to a reporter at the *NZ Herald* and used in an article in the paper (August 2013).

**Adoption of Australian Forestry Standard as a New Zealand Standard:** NZIF supported the adoption of AS 4708 for use in New Zealand (October 2013).

**FSC Requirements for sourcing Controlled Wood:** November 2013.

**Proposed changes to the East Coast Forestry Project:** The Institute's submission raised a number of serious concerns about the effectiveness of the current scheme (March 2014).

**Draft Auckland Unitary Plan:** NZIF submitted on some concerns regarding the plan, particularly at over prescriptive regulations and at the embedding of Green Building Council rating schemes into regulation (May 2013). A further submission was made expressing concern at provisions relating to genetically modified organisms and to reference to Green Building Council rating schemes in February 2014.

**Scorched Earth:** The President wrote a letter to the *NZ Herald* objecting to unsubstantiated and unjustified assertions that appeared in an opinion piece in the paper (January 2014).

**National Policy Statement for Freshwater Management.** NZIF Submitted to the Ministry for the Environment on proposed amendments (February 2014).

In April/May 2014, NZIF completed submissions to:

- BRANZ on the draft study report *New Zealand Whole Building Whole of Life Framework: Life Cycle Assessment-based indicators*;
- Local Government and Environment Select Committee of Parliament on the Environmental Reporting Bill;
- Ministry for Primary Industries on the discussion draft of the *New Zealand Wilding Conifer Management Strategy: A non-regulatory strategy for the management of wilding conifers in New Zealand*.

Other activity included:

- Representations were made to the government and a number of other political parties on the need for a NZ forest policy. A letter was also sent to the Minister for Economic Development seeking clarification of comments relating to forest policy expressed in a media release.
- The President represented NZIF on and was appointed to chair the Standards NZ Technical Committee considering the adoption of the Australian Forestry Standard (AS 4708:2013) as a NZ Standard. The committee completed its work with the publication of NZS AS 4708:2014 in May 2014;
- The President was a member of the Standards Development Group for an FSC New Zealand plantation forest management standard (as a nominee of the Social Chamber). The President resigned from this position in early 2014 and was replaced as NZIF representative by Rhys Millar;
- The President represented NZIF at plenary sessions of the Land and Water Forum;
- The President is a member of the Royal Society of New Zealand's Biological and Life Sciences Vice President's Advisory Panel;
- The President made a presentation to a workshop considering the Biological Heritage National Science Challenge in June 2013;
- The President was a member of the governance group of the "Targeted Review of the Qualifications" (TRoQ) for forestry qualifications;
- Attended meetings and discussions on aspects of the Australian illegal logging legislation;
- The chair of the Registration Board and/or the President attend occasional meetings of a group of associations representing land professionals and of a continuing professional development special interest group;
- The President was invited to attend meetings of the Forest Owners Association Environment Committee;
- The President was invited to participate as a "resource expert" at a Rights and Resources Initiative workshop on *Rethinking Forest Regulations*, held in Missoula, Montana, USA in July 2013;
- The President met with the NZ Youth delegation to the climate change talks in Poland to discuss the role of forests in mitigating climate change;
- The President was invited to attend FAO's Asia Pacific Forestry Commission meeting in Rotorua and to make a presentation at a side event on gender mainstreaming in national forest policy;
- A media release for the International Day of Forests (21 March 2014);



- The Chair of the Registration Board and the President continue to pursue the possibility of an exemption for registered members under the Real Estate Agent's Act. Progress has been frustratingly slow as officials have given preference to an application from another professional association;
- The President continues to be sought by media and other groups for comment and advice on a wide range of forest related issues. Such commentary is not as formally recognised as submissions but is of equal or greater influence in furthering the advice and extension interests of the Institute.

### **Note of Thanks**

Submissions are prepared by a subcommittee of Council, with oversight by the President and Council. There is a standing invitation to all members to contribute to submissions including identification of issues where NZIF input is desirable. The Council wishes to thank all those members who have assisted with submissions over the last year and encourages continued participation in this important area of work.

## **LINKS WITH OTHER ORGANISATIONS**

Council considers the following when assessing whether to join other bodies:

- Whether membership would further the NZIF objectives;
- The objectives of the entity;
- Whether the entity is a local or national body within NZ or an international body;
- What other bodies belong to the entity;
- The cost of membership;
- The commitment required from Council to be an effective member;
- The amount of influence NZIF could have on the affairs of the entity.

NZIF is a member of:

- The Royal Society of New Zealand (as a constituent organisation);
- Tane's Tree Trust;
- Otari-Wiltons Bush Trust.

The NZIF CNI section appoints a Trustee to Te Amorangi Trust.

## NZ INSTITUTE OF FORESTRY FOUNDATION

The NZIF Foundation was established by the Institute in December 2011. It is a legally separate entity from the Institute and is a registered charity with IRD donee status (meaning donations to it are eligible for tax credits). Trustees are appointed by the NZIF Council and at 31 March 2014 were Andrew McEwen (chair), David Evison and James Treadwell.

When the Foundation was being established, the Institute asked it to continue the Chavasse Travel Award and the three student scholarships previously administered by the Institute, but with the proviso that this had to be done without jeopardising the Foundation's charitable status (one aspect of this is that the awards cannot be restricted to NZIF members).

The President of the Foundation presented the following awards during the awards dinner of the 2013 NZIF Conference in New Plymouth:

**Mary Sutherland scholarship** of \$1,000 – available to students enrolled for a forestry or forestry-related course at a NZ Polytechnic. Awarded to Jody Tonga, a national diploma in forest management student at Waiariki Institute of Technology.

**Undergraduate scholarship** of \$1,000 – available to students enrolled for a forestry or forestry-related degree at a NZ University. Awarded to Christopher Perry, a fourth-year Bachelor of Forestry Science student at the University of Canterbury.

**Frank Hutchinson scholarship** of \$1,000 – available to postgraduate students enrolled for a forestry or forestry-related postgraduate degree at a NZ University. Awarded to Chris Meaclem, a Masters of Mechanical Engineering student at Canterbury University who is developing a teleoperated robot that would take harvesting workers out of steep slopes and allow them to operate machines from a safe, remote distance.

**Chavasse travel award** of up to \$3,200. Awarded to Stefania Pizzirani, a Ph.D. student at Massey University, who received \$2,615 to assist with expenses to attend and make an oral presentation at the 7th International Conference of the International Society for Industrial Ecology at the University of Ulsan in South Korea.



**New Zealand Institute of Forestry (NZIF)**  
**Te Pūtahi Ngāherehere o Aotearoa Inc.**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2014**

*These Financial Statements are unaudited. The Statement of Accounting Policies and accompanying notes form part of the Financial Statements.*

### Statement of Financial Performance for the year ended 31 March 2014

	Notes	2014 (\$)	2013 (\$)
<b>Operating Revenue</b>			
<b>Governance &amp; Administration</b>			
Membership subscriptions	5	126,661	118,258
<b>Professional Development of members</b>			
Registration Board	8	12,255	11,650
Education and training		0	8,748
Standards		371	0
<b>General Services to Members</b>			
Journal of Forestry	9	11,897	13,788
Newsletter	10	5,960	4,120
Other publications	11	1,333	1,390
Local sections & special interest groups	12	2,010	1,148
Annual conference	13	115,170	167,266
<b>Promotion of professional forestry</b>			
<b>Total Operating Revenue</b>		275,656	326,368
<b>Less Operating Expenses</b>			
<b>Governance &amp; Administration</b>			
Council	3	19,552	16,990
Finance	4, 7	9,665	6,362
Membership	5	5,400	5,400
General administration	6	53,549	57,526
<b>Professional Development of members</b>			
Registration Board	8	9,539	13,774
Fellows Committee		341	0
Awards & Honours	12	9,700	0
Education & Training		0	6,654
<b>General Services to Members</b>			
Journal of Forestry	9	49,037	52,655
Newsletter	10	10,875	13,588
Website	11	5,403	2,658
Other publications	11	0	814
Local sections & special interest groups	12	4,664	1,966
Annual conference	13	47,337	118,376
<b>Promotion of professional forestry</b>			
Publicity		0	585
Links with other organisations	14	1,539	1,539
Other		0	400
<b>Total Operating Expenses</b>		226,601	299,288
<b>Operating Surplus/(Deficit)</b>		49,055	27,080

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	Notes	2014 (\$)	2013 (\$)
<b>Other Income</b>			
Interest, National office		2,789	1,266
Interest on section accounts	12	0	255
Other investments	15	1,083	1,146
Term Investments		10,469	11,912
<b>Total Other Income</b>		<b>14,340</b>	<b>14,578</b>
<b>Other Expenses</b>			
Tax	16	4,668	3,647
<b>Total other expenses</b>		<b>4,668</b>	<b>3,647</b>
<b>Net Surplus/(Deficit)</b>		<b>58,727</b>	<b>38,011</b>

### Statement of Financial Position as at 31 March 2014

	Notes	2014 (\$)	2013 (\$)
<b>Current Assets</b>			
National bank accounts		106,508	15,069
Local section accounts	12	0	10,604
Term Investments		264,983	253,892
Accounts receivable		18,205	7,505
Tax credit		0	5,815
Investments	15	11,777	10,695
Equipment	7	2,439	0
Conference expenses in advance	17	3,209	0
<b>Total Current Assets</b>		<b>407,121</b>	<b>303,581</b>
<b>Non-Current Assets</b>			
		0	0
<b>Total non-current assets</b>		<b>0</b>	<b>0</b>
<b>Total Assets</b>		<b>407,121</b>	<b>303,581</b>
<b>Current Liabilities</b>			
Accounts payable		18,153	11,051
Accrued creditors		562	
Tax payable	16	2,117	0
GST		3,185	9,795
Income in advance	17	52,874	11,231
<b>Total Current Liabilities</b>		<b>76,890</b>	<b>32,076</b>
<b>Non-Current Liabilities</b>			
Other non-current liabilities		0	0
<b>Total non-current liabilities</b>		<b>0</b>	<b>0</b>
<b>Total liabilities</b>		<b>76,890</b>	<b>32,076</b>
<b>Net Assets</b>		<b>330,231</b>	<b>271,504</b>

*These Financial Statements are unaudited. The Statement of Accounting Policies and accompanying notes form part of the Financial Statements.*

**Statement of Movements in Members' Funds for the year ended 31 March 2014**

	Notes	2014 (\$)	2013 (\$)
Opening Balance at 31 March		271,504	233,493
Plus Current Earnings		58,727	38,011
Closing Balance		330,231	271,504

For and on behalf of the Council

\_\_\_\_\_  
President

\_\_\_\_\_  
28 May 2014

Date

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
29 May 2014

Date

*These Financial Statements are unaudited. The Statement of Accounting Policies and accompanying notes form part of the Financial Statements.*

## NOTES TO THE FINANCIAL STATEMENTS

**For the year ended 31 March 2014**

### 1. Statement of Accounting Policies

#### (a) Entity reporting

These financial statements are for the New Zealand Institute of Forestry (NZIF) Te Putahi Ngaherehere o Aotearoa Incorporated ('NZIF'), a society founded in 1927 and incorporated under the Incorporated Societies Act 1908 on the 19<sup>th</sup> May 1982 (Incorporated Society No. 216334).

#### (b) Statutory base

The financial statements have been prepared in accordance with section 23(1) of the Incorporated Societies Act 1908.

#### (c) Measurement base

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of investments. Reliance is placed on the assumption that the NZIF is a going concern. Accrual accounting is used to reflect the effects of transactions and events when they occur.

#### (d) Accounting policies

The following accounting policies, which materially affect the measurement of profit and financial position, have been applied:

##### **Differential reporting**

The NZIF is a qualifying entity within the Framework for Differential Reporting because it is not publicly accountable, and is not considered large as defined by the Framework. The NZIF has, therefore, taken advantage of the differential reporting concessions available to it.

##### **Turnover**

Turnover shown in the Statement of Financial Performance comprises the amounts received and receivable by the NZIF for the goods supplied to customers in the ordinary course of business. Turnover is stated exclusive of goods and services tax collected from customers.

##### **Fixed assets**

The cost of purchased fixed assets is the value of the consideration given to acquire the assets and the value of other directly attributable costs that have been incurred in bringing the assets to the location and condition necessary for their intended service.

##### **Depreciation**

Depreciation is calculated using the rates permitted under the Income Tax Act 2007.

##### **Investments**

Investments consist of funds under management and have been valued based on independent fair market value less any impairment.

##### **Accounts receivable**

Accounts receivable are stated at estimated realisable value after providing against debts where collection is doubtful.

##### **Tax**

As an incorporated society, NZIF is required to declare income earned from non-members and the expenses associated with generating this income and to pay income

*These Financial Statements are unaudited. The Statement of Accounting Policies and accompanying notes form part of the Financial Statements.*

tax on the balance. The tax expense recognised for the year is as determined in accordance with the Income Tax Act 2007.

### Goods and Services Tax

The financial statements are prepared on a Goods and Services Tax exclusive basis.

#### (e) Changes in accounting policies

There have been no changes in accounting policies in the year to 31 March 2014.

## 2. Portfolio and Activity results

In April 2009, the Council adopted a reporting structure, which divided NZIF activities into four portfolios, each of which has a number of activities:

1. Governance and Administration
2. Professional Development of members
3. General Services to Members
4. Promotion of Professional Forestry

The table sets out revenue and expenditure (in \$) (before interest and tax) for each activity and portfolio:

	2014			2013		
	Income	Expense	Surplus/ (deficit)	Income	Expense	Surplus/ (deficit)
<b>Portfolio: Governance &amp; Administration</b>						
Council	0	19,552	(19,552)	0	16,990	(16,990)
Finance	0	9,665	(9,665)	0	6,362	(6,362)
Membership	126,661	5,400	121,261	118,258	5,400	112,858
General Administration	0	53,549	(53,549)	0	57,526	(57,526)
Total Portfolio	126,661	88,166	38,495	118,258	86,278	31,979
<b>Portfolio: Professional Development of Members</b>						
Registration Board	12,255	9,539	2,716	11,650	13,774	(2,124)
Fellows' Committee	0	341	(341)	0	0	0
Awards & Honours	0	9,700	(9,700)	0	0	0
Education & Training	0	0	0	8,748	6,654	2,094
Standards	371	0	371	0	0	0
Total Portfolio	12,626	19,580	(6,954)	20,398	20,429	(31)
<b>Portfolio: General Services to Members</b>						
Journal of Forestry	11,897	49,037	(37,140)	13,788	52,655	(38,868)
Newsletter	5,960	10,875	(4,915)	4,120	13,588	(9,468)
Website	0	5,403	(5,403)	0	2,658	(2,658)
Other publications	1,333	0	1,333	1,390	814	576
Local sections & special interest groups	2,010	4,664	(2,654)	1,148	1,966	(818)
Annual Conference	115,170	47,337	67,833	167,266	118,376	48,890
Total Portfolio	136,369	117,316	19,053	187,712	190,056	(2,344)

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	2014			2013		
	Income	Expense	Surplus/ (deficit)	Income	Expense	Surplus/ (deficit)
<b>Portfolio: Promotion of Professional Forestry</b>						
Publicity	0	0	0	0	585	(585)
Links with other organisations	0	1,539	(1,539)	0	1,539	(1,539)
Other	0	0	0	0	400	(400)
Total Portfolio	0	1,539	(1,539)	0	2,525	(2,525)
<b>Total all Portfolios</b>	<b>275,656</b>	<b>226,601</b>	<b>49,055</b>	<b>326,368</b>	<b>299,288</b>	<b>27,080</b>

### 3. Council expenses

Council expenses comprise:

	2014	2013
Honoraria	\$9,500	\$4,000
Meeting & travel costs	\$9,776	\$11,532
Other costs	\$276	\$1,458
<b>Total</b>	<b>\$19,552</b>	<b>\$16,990</b>

The NZIF Council approved the following maximum amounts that could be claimed by NZIF officers as honoraria during the year to 31 March 2014. Officers and members are also reimbursed for the actual costs incurred on NZIF business, if claimed. All amounts exclude GST (if any).

President	\$2,000/year
Vice-President	\$2,000/year
Secretary	\$2,000/year
Treasurer	\$2,000/year

The 2014 honoraria cost includes \$2,000 that was not claimed in time for inclusion in the 2013 report.

### 4. Finance expenses

Finance expenses comprise:

	2014	2013
Accountancy fees	\$3,320	\$1,273
Bank fees	\$397	\$335
Merchant fees	\$2,548	\$1,487
Depreciation	\$106	\$0
Insurance	\$3,075	\$3,266
Other	\$218	\$0
<b>Total</b>	<b>\$9,665</b>	<b>\$6,362</b>

The increase in merchant fees reflects increased use of credit cards for payments of membership and other fees through the membership database.

Depreciation relates to a computer purchased during the year for use by the administrator.

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## 5. Member subscriptions and costs

Member subscriptions (excluding GST) for the year ended 31 March 2015 are shown in the table below. These were set by Council in February 2014.

<b>Member Class</b>	<b>2014/15</b>	<b>2013/14</b>
Student	40.00	\$55.00
Graduate & Associate	175.00	\$155.00
Ordinary	250.00	\$200.00
Retired	80.00	\$80.00

Registered members pay the Ordinary member subscription plus the \$110 (plus GST) annual registration fee.

Reduced subscriptions apply in the following circumstances:

- Former life members made a lump sum payment and are not charged an annual subscription. Further applications for life membership were suspended in changes to the Articles of Association made at the 2008 AGM. There were 16 former life members at 31 March 2014;
- With the approval of Council, members may place their membership on hold for a financial year. During that time they pay no fees, but receive a reduced service and have no voting, office bearing etc., rights. Six members were on hold at 31 March 2014;
- A 100% discount is applied to the subscription for student members who meet specified conditions. Most student members received this discount in 2013//14, but Council determined that in 2014/15 it will only be available to student members in their first year of membership with NZIF;
- Members suffering financial or other hardship may apply to the Council for a reduction in fees. This provision is sometimes used for members who return to full time study, with the annual fee rebated to the student member fee, but without a change of membership class.

## 6. Administration expenses

Administration costs comprise:

	<b>2014</b>	<b>2013</b>
Administration Manager	\$38,327	\$35,848
Office and storage rent	\$4,100	\$4,204
Phone, photocopier, postage, stationary etc.	\$2,293	\$2,050
Legal fees	\$7,045	\$14,469
General	\$1,784	\$954
<b>Total</b>	<b>\$53,549</b>	<b>\$57,526</b>

## 7. Computer

A laptop computer and associated equipment for use by the Administrator were purchased during the year.

Cost	\$2,450
Less depreciation to 31 March 2014	<u>\$106</u>
Value at 31 March 2014	\$2,439

*These Financial Statements are unaudited. The Statement of Accounting Policies and accompanying notes form part of the Financial Statements.*

## 8. Registration Board

Until 31 March 2013, a separate record was kept of accumulated surpluses (and deficits) from the operation of the Registration Board. The balance at 31 March 2013 was \$49,819. This process was discontinued in the 2014 year as it was only an administrative convenience without any policy requirement or separate bank account. The table below sets out details of revenue and expenditure for the Registration Board for the year to 31 March 2014.

	2014 (\$)	2013 (\$)
<b>Revenue</b>		
Registered Members' subscriptions	11,485	11,350
Application and review fees	770	300
<b>Total Revenue</b>	<b>12,255</b>	<b>11,650</b>
<b>Expenses</b>		
Interviews and reviews	941	1,254
Board meeting fees & travel	4,510	7,421
Registrar honorarium	4,000	5,100
Other administration	88	0
<b>Total expenses</b>	<b>9,539</b>	<b>13,775</b>
<b>Operating Surplus</b>	<b>2,716</b>	<b>(2,125)</b>

Registered Members pay the Ordinary Member fee plus a registration fee of \$110 (plus GST). Only the registration fee portion is coded to Board revenue. The application fee for registration is \$110 plus GST as is the fee for the five year review of registration.

The NZIF Council approved the following maximum amounts that may be claimed during 2013/14 by Registration Board members as honoraria and meeting fees. Members are also reimbursed for actual costs incurred on NZIF business. All amounts exclude GST (if any).

Registrar	\$4,000/year honorarium
Board attendance fees	
Chair	\$550/day
Member	\$350/day
Periodic review of registration	\$50/review

## 9. Journal of Forestry

Four issues (Volume 58 numbers 1-4) of the NZ Journal of Forestry were produced during the year. Each financial member receives a free copy of the Journal and sales are made to libraries and individuals around the world. The Journal is also available through the NZIF web site, but access to the most recent three years of issues is restricted to members and subscribers.

The May, June and August 2013 issues of the Journal were produced by Bateson Publishing Ltd. Bateson Publishing terminated the contract in November 2013 and temporary arrangements were put in place using Helen Greatrex as coordinator. The arrangements will be reviewed in the 2014/15 year.

The operating deficit on the Journal is met from members' subscriptions.

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	2014	2013
<b>Revenue</b>		
Advertising	\$1,300	\$4,480
Non member subscriptions	\$10,147	\$9,201
Journal reprints, back copies, Copyright licensing	\$450	\$107
<b>Total Revenue</b>	<b>\$11,897</b>	<b>\$13,788</b>
<b>Expenses</b>		
Advertising Commission	\$650	\$2,240
Editor	\$4,052	\$26,000
Postage	\$6,025	\$5,271
Printing	\$37,204	\$15,517
Journal on line	\$1,106	\$65
Other	\$0	\$3,562
<b>Total expenses</b>	<b>\$49,037</b>	<b>\$52,655</b>
<b>Journal Operating Surplus/(Deficit)</b>	<b>(\$37,140)</b>	<b>(\$38,868)</b>

#### 10. Newsletter

The NZIF Newsletter is produced weekly and distributed electronically at no charge to all members with email addresses, and to forestry professionals in Pacific Island countries.

	2014	2013
<b>Revenue</b>		
Advertising	\$5,960	\$4,120
<b>Total Revenue</b>	<b>\$5,960</b>	<b>\$4,120</b>
<b>Expenses</b>		
Advertising Commission	\$0	\$150
Production cost	\$10,875	\$13,438
<b>Total expenses</b>	<b>\$10,875</b>	<b>\$13,588</b>
<b>Newsletter Operating Surplus/(Deficit)</b>	<b>(\$4,915)</b>	<b>(\$9,468)</b>

#### 11. Website and Other Publications

	2014	2013
<b>Revenue</b>		
Sales of Forestry handbook	\$1,333	\$371
Sales of other publications	\$0	\$471
<b>Total Revenue</b>	<b>\$1,333</b>	<b>\$841</b>
<b>Expenses</b>		
Website costs	\$5,403	\$2,658
Other	\$0	\$814
<b>Total expenses</b>	<b>\$5,403</b>	<b>\$3,472</b>
<b>Other Publications Operating Surplus/(Deficit)</b>	<b>(\$4,070)</b>	<b>(\$2,631)</b>

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## 12. Local Sections

In the year to 31 March 2013, most individual local section bank accounts were closed and the funds merged into the national accounts. This was due to a policy change whereby the national office has taken on responsibility for greater funding of local section events and for processing accounts data.

In the year to 31 March 2014, the Otago-Southland accounts were closed and funds transferred, to complete the process. No separate account of local section funds is required, simplifying accounting and reporting procedures. But a record is kept of the income and expenditure incurred by each local section through the year and is reported in the table below.

At the request of the Otago-Southland local section members, the accumulated section funds of \$9,700 were transferred to the NZIF Foundation as a donation, with a request that the Foundation would use them for a scholarship relating to the Otago Southland region.

	Northland	Auckland	CNI	East Coast	Hawke's Bay	SNI	Nelson/ Marlborough	Westland	Canterbury	Otago/ Southland	Overseas	Total
	<b>2014</b>											
<b>Income</b>												
Donations										222		222
Event Fees		365				98			999	326		1,789
Total	0	365	0	0	0	98	0	0	999	548	0	2,010
<b>Expenses</b>												
Event fees		1,050	128		421	141			1,386	1,539		4,664
<b>Surplus/(deficit)</b>	0	(685)	(128)	0	(421)	(43)	0	0	(387)	(991)	0	(2,654)
	<b>2013</b>											
<b>Income</b>												
Donations										157		157
Event Fees					298				537	157		992
Total	0	0	0	0	298	0	0	0	537	313	0	1,148
<b>Expenses</b>												
Event fees			195		348		49	250	914	210		1,966
<b>Surplus/(deficit)</b>	0	0	(195)	0	(50)	0	(49)	(250)	(377)	103	0	(818)

## 13. Conference income and expenditure

The 2013 NZIF Conference in New Plymouth made a surplus of \$67,833, compared with the \$48,890 surplus in Christchurch in 2012. Detail of income and expenses is shown in the table below.

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	2014	2013
<b>Revenue</b>		
Registration fees	\$57,848	\$83,776
Sponsorship	\$57,322	\$79,870
Other	\$0	\$3,619
<b>Total Revenue</b>	<b>\$115,170</b>	<b>\$167,266</b>
<b>Expenses</b>		
Venue	\$3,217	\$10,373
Equipment	\$2,446	\$0
Catering	\$28,998	\$54,786
Field Trips	\$1,615	\$0
Conference management	\$577	\$19,068
Speaker costs	\$1,992	\$17,920
Advertising/publicity	\$5,192	\$7,726
General costs	\$3,301	\$8,503
<b>Total expenses</b>	<b>\$47,337</b>	<b>\$118,376</b>
<b>Conference Operating Surplus/(Deficit)</b>	<b>\$67,833</b>	<b>\$48,890</b>

#### 14. Membership of other organisations

NZIF belongs to a number of other organisations. Costs for the year were:

	2014	2013
Royal Society of NZ	\$1,500	\$1,500
Tane's Tree Trust	\$39	\$39
<b>Total</b>	<b>\$1,539</b>	<b>\$1,539</b>

#### 15. Other Investments

NZIF is the owner of a life insurance policy with AMP invested in a managed fund with an exit sum. The value of the investment is based on the exit price at the balance date, which is the fair market value. Details are:

Value at 31 March 2012	\$9,549
Change in value in 2012/13	<u>\$1,146</u>
Value at 31 March 2013	\$10,695
Change of value in 2013/14	<u>\$1,083</u>
Value at 31 March 2014	\$11,777

#### 16. Tax

Tax to pay for the year ended 31 March 2014 has been assessed as \$4,668. Tax for the year ended March 2013 was \$3,647

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**17. Income received in advance**

Income received in advance and expenses paid in advance are:

	<b>2014</b>	<b>2013</b>
<b>Income</b>		
Membership subscriptions	\$1,350	\$0
Journal subscriptions	\$3,099	\$11,231
Conference sponsorship	\$48,425	
<b>Total</b>	<b>\$52,874</b>	<b>\$11,231</b>
<b>Expenses</b>		
2014 conference expenses	\$3,209	\$0

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